

**Civil Service Council (CSC) Meeting**

June 20, 2006

**APPROVED**

Present: Barb Arbogast, , Martha Burk, Tammy Carlson, Jac Copes, Sarita Cox, Linda Klawitter, Steve Lancaster, Melody Palm, Pat Schnitker, Jan Jolynn Staley, Ron Thompson, Kevin Wiand, Jack Wylie  
Absent: Vicki Bryan, Pam Burress, Julie Caplinger, John Moss, Tom D. Ryan, Dave Turner  
Guests: Andy Monninger

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Martha called the meeting to order at 12:06.

Introductions were made and Andy Monninger, new member for FY07, was welcomed.

**Approval of Minutes**— Minutes for June 6, 2006 were approved (Jac/Steve)

**On-going**—

- Election—Results were reported. Group I- Vickie Bryan; Group II- Jan Jolynn Staley; Group III- Jack Wylie was appointed to a one year extension; Group IV- Andy Monninger was appointed to a one-year term; Group V- Steve Lancaster.
- Scholarships—15 applications have been received. The Committee will be meeting soon to review applications.
- Legislative/Marketing Committee—Steve went through the Marketing report and noted areas he thought should be discussed by the Council. Discussion will be postponed until after the 2<sup>nd</sup> survey is completed. The survey was included in the June OpenLine. Staff are reminded that if you completed the online survey, you should NOT complete the printed survey.
- Annuitants Representative—no report.
- OpenLine—No report.
- Human Resources—No report.
- Supplies—Year-end purchases included letterhead and other paper supplies, blank CD-RW's for electronic file storage, and a portable handwashing station for use at activities in order to comply with health regulations.

**Other**—

- There has been some movement on getting CSC an office space in Hovey. No details about what form that will take yet.
- Martha was elected temporary chair for the July 11 meeting (Jan Jolynn/Sarita). Martha has two years remaining of her CSC term. She is stepping down from the chair position, but will be available to advise the new chair, to be elected July 11.
- Foundation report—Kevin Wiand. At the most recent Foundation Board of Directors meeting earlier this month, it was pointed out that the total proposed FY07 budget dedicated to Scholarships and Awards had decreased from the FY06 level. It's important to note that total funding for each of the lines had not decreased but was being funded from other sources. Concern was expressed by several Board members that the final budget should not reflect a decrease in this area. It was further discussed that most of the funded line items in this area had not been increased for several years. A question was raised on how scholarship administrators could increase this funding and the answer was that they could make the request at any time.

The FY07 Foundation budget doesn't become concrete until sometime in the fall. There seems to be support on the Board for increasing the amount of scholarship awards, due to tuition increases. CSC members discussed award amounts and number of scholarships the Council sponsors. CSC gives scholarships from the Foundation funds, and additional scholarships from CSC raised funds. A motion was made and approved (Jac/Barb) to request increases for both Scholarships and Distinguished Service awards from the Foundation funds. Award levels will be discussed further at a later meeting.

- Andy asked if CSC minutes were still being posted in departments. A copy of each set of minutes is sent through Mail Services to each mail code for posting.

**Reminders—**

- Deadline for next two OpenLines - July 5, August 1
- July meetings are scheduled for July 11th and 18th. Meeting date change due to July 4<sup>th</sup> Holiday.
- Newly elected members join us on July 11th
- Election of officers - July 11th
- Committee selection - July 18th
- Speaker - Carol Struck - 150th Celebration - August 1; Chuck Scott – Green Team – August 15.

**Web Sites—**

- State Universities Civil Service System: <http://www.sucss.state.il.us>
- SUCSS Classification Status Notices: <http://www.sucss.state.il.us/cpm.asp>
- Annuitants: <http://www.annuitants.ilstu.edu>
- Civil Service Council: <http://www.cscouncil.ilstu.edu>
- A/P Council: <http://www.apcouncil.ilstu.edu>
- Academic Senate: <http://www.academicssenate.ilstu.edu>
- Human Resources: <http://www.hr.ilstu.edu>

**Adjournment**

The meeting was adjourned at 12:46 p.m. (Ron/Linda)