

Civil Service Council (CSC) Meeting

March 21, 2006

APPROVED

Present: Barb Arbogast, Martha Burk,
Jac Copes, Sarita Cox, Linda Klawitter, Steve Lancaster, John Moss, Melody Palm, Pat Schnitker,
Jan Jolynn Staley, Ron Thompson, Dave Turner, Kevin Wiand, Jack Wylie
Absent: Vicki Bryan, Pam Burress, Julie Caplinger, Tammy Carlson, Tom D. Ryan,

Martha called the meeting to order at 12:06.

Approval of Minutes—No minutes were available for approval.

On-going—

- Cubs Trip—The May 17 trip is announced in the March Openline, which will be received by staff this week. An article will be submitted to the ISU Report for publication in the first April issue.
- Distinguished Service Awards—16 nominations were received. The committee will be meeting and making decisions next week.
- Elections—Jan Jolynn will need to relinquish the chair position, as she is up for reelection. Steve is also standing for reelection. Any committee member who is on the ballot will not handle ballots for their staff group. Other committee members include Sarita and Linda. John asked about the nomination timeline. The Election committee is required by CSC bylaws to distribute ballots to staff by mid-May.
- By-Laws Change—Changing the timing of officer elections, and considering a chair-elect position, as discussed at our previous meeting would require a constitutional change. This idea has been dropped.
- Scholarships—The application deadline is June 1. Applications need to come out by mid-April. Martha will update the article for the April OpenLine. Kevin asked what the process is to request the Foundation increase the amount available for Scholarships. Pat indicated that it's a fairly informal conversation. Kevin is a Foundation board member and will look into it.
- Legislative Committee—no report.
- Marketing Update—David Wallace, who teaches the Marketing class reviewing CSC needs, sent Steve a list of questions to help the class better understand the Council's purpose and goals. Steve returned information, and the class is planning to work on the project this week.
- Annuitants Representative—Martha shared a short update Jan made by phone. The Annuitants went to Springfield for the legislative day. They met only with staff, and no legislators. The Annuitants Spring luncheon will be April 5.
- OpenLine—No report. The next deadline is April 4. Jack Wylie will do the "What the Council Means to Me" article for April. Barb will plan on May
- Human Resources—No report.

Other—

- Raffle—Martha will collect ticket stubs as they are sold. The money goes to Pat. Council members are eligible to enter the raffle and win prizes, since someone not part of CSC does the drawing at a meeting open (as all CSC meetings are) to all. Drawing will be May 16.
- CS Auditors—The State Civil Service system does an audit of each campus every two years. They've invited any CSC members this year to meet with the auditors on April 3.
- Planning presentations—Each dean presents their goals and plans for the next academic year. Plans are reviewed by the Vice Presidents and considered in the budgetary process. The presentations are this week.
- Open forums for three General Counsel candidates have been announced. There is a one hour session at the Faculty/Staff Commons for each candidate.

Reminders—

- Deadline for next 2 OpenLines - Apr. 4, May 2
- CS/AP Awards Ceremony - April 11, 1:00 pm

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Web Sites—

- State Universities Civil Service System: <http://www.sucss.state.il.us>
- SUCSS Classification Status Notices: <http://www.sucss.state.il.us/cpm.asp>
- Annuitants: <http://www.annuitants.ilstu.edu>
- Civil Service Council: <http://www.cscouncil.ilstu.edu>
- A/P Council: <http://www.apcouncil.ilstu.edu>
- Academic Senate: <http://www.academicsenate.ilstu.edu>
- Human Resources: <http://www.hr.ilstu.edu>

Adjournment

The meeting was adjourned at 12:28 p.m. (Ron /Jan Jolynn)

The next regular Civil Service Council meeting will be held Tuesday, April 4, at Noon in the Bone Student Center Spotlight Room