

**Civil Service Council (CSC) Meeting  
April 5, 2005  
APPROVED**

Present: Martha Burk, Pam Burress, Julie Caplinger, Paul Collins, John Moss, Melody Palm,  
Tom D. Ryan, Theresa Sanchez, Pat Schnitker, Jan Jolynn Staley, Marcia Strum,  
Elaine Thoennes, Jack Wylie  
Absent: Vicki Bryan, Tammy Carlson, Steve Lancaster, Christa Lawhun, Dave Turner,  
Guests: Jan Cook

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Martha called the meeting to order at 12:06.

**Approval of Minutes**— Minutes for March 15 were approved (Julie/Theresa)

**On-going**—

- Spring Bus Trip: We have 112 reservations to date. Melody will put a reminder in the April Openline. We'll also submit information for the ISU Report the week of April 20, unless we've run out of seats.
- Raffle: 17 prizes at present, with more potential donors being contacted. The prize list is posted on the website. Additional raffle tickets are available for CSC members to sell.
- Elections: Elaine reported that we have had some additional nominations. A couple of applications have gone out by email. By Group, current nominations and positions to be elected are:
  - Group 1: 1 nomination/ 1 position
  - Group 2: no nominations/ 2 positions
  - Group 3: 2 nominations/ 3 positions
  - Group 4: 1 nomination / 1 position
  - Group 5: 3 nominations (2 firm, 1 potential)/ 1 positionPreviously, incumbents have been asked to extend one year when there are no nominations for their group. Both Elaine and Theresa are Group 2 incumbents. The Council discussed contacting people to run and incumbent terms. Across campus, one of the issues is work loads, the hiring freeze and people feeling over-committed. Encourage supervisors to recognize the importance of shared governance on campus, and the benefit to a unit of having a representative on the Council. The nomination deadline has been extended to April 7 from March 31. Nomination challenges highlight the issues of inconsistent size of the election Groups, and the possible need to consider restructuring the groups.
- Food Drive—Theresa reported that the food drive collected approximately 500 items for The Compassion Center. Items included groceries, powdered baby formula, paper goods, power bars and snacks, and some personal care items.
- Distinguished Service Awards—We have received applications. Martha will be convening the committee soon to make the decisions.
- Annuitants Representative—Jan reminded us that the next U-Club will be on Friday, April 15 at 3:30. At 4:30 Tom Wilson will be discussing State Benefits. U-Club meets in the Faculty/Staff Commons.
- OpenLine—There is space available in the April issue. Pam will include latest raffle prize list. Melody will include a bus trip reminder. Theresa suggested having each Council member write a short

paragraph about their personal experiences on the Council. This would let other Civil Service staff know more about what it means to serve as a member. Theresa will write the first one.

- Human Resources—Rep will have benefits choice information by the next meeting. Benefits Choice Fair will be on May 4. Marcia noted that the governor's pension plans are now focusing on legislators and judges, and that this might bring more weight against the proposals. Will be good for us.

**Other—**

Year-end purchases—Martha asked for ideas about what to use year-end monies for. One idea brought up was a file cabinet. Email Martha with other ideas. We did discuss a new camera; however, it was noted that last we year bought an updated one.

Update on McLean County Recorder's Web site—There don't appear to be any changes yet in removing SSN information from the site. Theresa has been in contact with Rep. Dan Brady, and is waiting to hear from him.

**Reminders:**

- Deadline for next 2 OpenLines - Apr. 5, May 3
- Monical's Night - April 11
- April 19 CSC meeting – Dr. Steve Bragg will be our guest
- CS/AP Award Ceremony - April 20, 1:00, Ballroom
- Cubs game - May 25, 6:00 p.m. (Bus leaves at 2:00 p.m.)

**Web Sites:**

- State Universities Civil Service System: <http://www.sucss.state.il.us>
- SUCSS Classification Status Notices: <http://www.sucss.state.il.us/cpm.asp>
- Annuitants: <http://www.annuitants.ilstu.edu>
- Civil Service Council: <http://www.cscouncil.ilstu.edu>
- A/P Council: <http://www.apcouncil.ilstu.edu>
- Academic Senate: <http://www.academicssenate.ilstu.edu>
- Human Resources: <http://www.hr.ilstu.edu>

**Adjournment**

The meeting was adjourned at 12:46. (Julie, Tom)

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The next regular Civil Service Council meeting will be held Tuesday, April 19, at Noon in the Bone Student Center Spotlight Room