

PLEASE POST, ROUTE, OR COPY TO CIVIL SERVICE STAFF

**Civil Service Council (CSC) Meeting
December 2, 2003
APPROVED on March 2, 2004**

Present: Vicki Bryan, Martha Burk, Paul Collins, Steve Lancaster, Christa Lawhun, Andy Monninger, John Moss, Melody Palm, Pat Schnitker, Doris Shaw, Jan Jolynn Staley, Elaine Thoennes, Jack Wylie, Tammy Carlson, Marcia Strum
Absent: Julie Caplinger, Theresa Sanchez, Dave Turner, Pam Burress
Guests: Al Longwood

Martha Burk opened the meeting at 12:06.

Council approved minutes for October 21, November 4, and November 18 (Paul, Christa).

On-Going Issues

- **Renaming Building for Monninger** – Distributed proposed document to submit. Christa will provide the 2003 dollar amount for the Clinker Classic. Council was asked to review and email Elaine and Christa of any additional changes or comments.
- **Shopping Days** – all set up.

Committee Reports

- **Activities**
 - *Holiday Party* – Everything is lined up. We have BBC coupons, pencils, candy, McDonald's cookies and orange drink, and Denny's cookies. Santa and Mrs. Claus will be accompanied by three elves. Volunteers are Martha, Pat, Jan Jolynn, Christa, Marcia, and two A/P members. All volunteers should provide Christa with their cell phone numbers. Enter at West door by circle drive.
 - *Brotherhood Tree* – Bob Sipes setting up boxes. Pick up on 12/16. Deadline to deliver to WJBC is 12/17.
- **OpenLine** – May be a short issue.
- **Human Resources** – Tentative date for awards banquet is April 7. SURS estimator and retirement training will be in January OpenLine. It is worthwhile to go and learn.
- **Parking Committee** – Discussed increasing fees to use for resurfacing. Fees have not been raised in four years. Parking deck will happen by Watterson, on Beaufort and Fell, and be funded by bonds. Lots are being patrolled. 1.5-2 years waiting list for reserved spot.

New Business

- **Faculty/Staff iCampus Portal** – Council will invite Mark Troester to attend meeting and provide update
- **12/16 Meeting** – Council will hold informal luncheon. White elephant gift exchange was voted against. Martha will check into different locations.
- **SUCSS Discussion** – Distributed minutes from the 11/21 meeting for review. Defer discussion to another meeting.
- **Questions for Steve Bragg** – promotions, hiring freeze, responses to promotions, perceptions i.e. building renovations, promotions. We will invite Steve to attend a future meeting. Email Martha with any questions.
- **Electronic voting** – We need to make arrangements early with Mark Troester. Discussed option of offering both for those that do not utilize internet, however this creates problems with duplicate voting or loss of anonymity. Will discuss options further in January.
- **Shared Governance** – Al Bowman will hold separate meetings every other week with Martha Burk and Paul Jarvis.

Reminders

- Deadline for next two OpenLines – December 2, January 6
- Guest on January 20: Joe Rives to get our endorsement of Educating Illinois Draft 3. Please read prior to meeting and send him any comments.
- Guest on February 17: Joe Rives to provide annual report on the progress of Educating Illinois
- Joint CS/AP Awards Ceremony – April 7, 2004, 1:00-3:00pm

The meeting adjourned at 12:53pm (Vicki, Christa)

The next Civil Service Council meeting will be held Tuesday, January 6, at Noon, in the Bone Student Center Spotlight Room.