

**Civil Service Council (CSC) Meeting
September 16, 2003
APPROVED on October 21, 2003**

Present: Vicki Bryan, Martha Burk, Julie Caplinger, Paul Collins, Steve Lancaster, Christa Lawhun, Andy Monninger, John Moss, Melody Palm, Theresa Sanchez, Pat Schnitker, Doris Shaw, Jan Jolynn Staley, Elaine Thoennes, Jack Wylie, Tammy Carlson, Marcia Strum, Dave Turner

Absent: Pam Burress

Martha Burk opened the meeting at 12:03pm.

Minutes for August 26 were approved (Melody, Christa).

On-Going Issues

- **Renaming Building for Monninger** – Christa is expecting draft from Lin via email today and will forward to Council members.
- **Committee Memberships** – Phyllis Gillis and Bob Sipes will help with the Brotherhood tree. We will continue to run ad in OpenLine asking for committee volunteers.

Committee Reports

• **Activities**

- *Fall Picnic* – Picnic was a great success. Council agreed to keep the second Friday of September as the annual date of picnic. Council agreed that we should sell tickets for future picnics and we need more publicity. Members who obtained items for the picnic should send their report to Marcia so she can compile information to use for future picnics and annual report.
- *Homecoming* – Council's information has been submitted and truck is set.
- *Holiday Party* – Motion to pay Gamma Phi Circus \$100 this year was passed (Vicki, Paul). President's Office will donate cookies. Paul Jarvis, the new A/P Council chair, will bring up co-sponsorship to the A/P Council.
- *Bus Trip* – Information on the trip will be in the September OpenLine. Cost will be \$20. Barb is doing a great job again this year pulling this trip together. Need to send Christa information to put out on listserv.

New Business

- Parking Committee Volunteer – Mike O'Grady's term has expired on the committee and we need a volunteer to fill this position. This position is open to any Civil Service employee. Please contact Martha (mjb Burk@ilstu.edu or 8-3474) if you are interested.
- Donations – Family Campaign donations can be made to the Civil Service Scholarship fund (#180 5030). Percentages by category are Faculty 18.1%, AP 29.7%, Annuitants 11.8%, and Civil Service 10.4%.
- OpenLine Stuffing – The annuitants who stuff the OpenLine have served between 9-14 years and have decided it is time to "fully retire". A request for volunteers will be put in the November 1st issue of the annuitants newsletter. Effort can be made to keep OpenLine to four pages; however, new classified ads section may increase pages and require stuffing.
- Budget – Discussed budget and employment at university.
- A/P Council Officers – Paul Jarvis, chair; Elaine Graybill, vice chair; Steve Klay, secretary
- Thank You – The Council received a thank you letter from Andy Cotton, scholarship recipient.

Reminders

- Deadline for next two OpenLines – October 7, November 4
- Guests on October 21: Joe Rives and Christy England-Siegerdt – Educating Illinois. Council members should read and be ready to discuss.
- Guest on November 18: Janet Deutsch – Downtown Normal

The meeting adjourned at 12:35pm (Theresa, Julie)

The next regular Civil Service Council meeting will be held Tuesday, October 7, at Noon, in the Bone Student Center Spotlight Room.