

# PLEASE POST, ROUTE, OR COPY TO CIVIL SERVICE STAFF

## Civil Service Council (CSC) Meeting October 15, 2002

Present: Terry Brown, Vicki Bryan, Martha Burk, Paul Collins, Barb Dallinger, Christa Lawhun, John Moss, Theresa Sanchez, Pat Schnitker, Elaine Thoennes, Ron Thompson, Marcia Strum, Dave Turner  
Absent: Julie Caplinger, Lin Hinds, Andy Monninger, Jack Wylie, Tammy Carlson, Pam Burress

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Martha Burk opened the meeting at Noon.

### Committee Reports

- **Treasurer's** – Approved. (Christa, John)
- **Foundation** – Discussed participating in program similar to the Trustee in Residence but it would be Foundation “Directors on Campus” (DOC) Program. Distributed list of possible departments on campus for visit. Motion passed to hold to next meeting when Lin Hinds will be available to further discuss the program.
- **OpenLine** – No report. Issue should be received within a day or two.
- **Scholarship** – No applications received to date. Information has been in OpenLine, in Council meeting minutes, and on the Council’s website. Discussed options to further publicize by putting link on Human Resources website and a direct mail to current employees who are students.
- **Activities**
  - *Fall Shopping Trip* – We have 32 signed up with 9 to Amana Colonies. Discussed options of combining buses, getting smaller bus, and canceling second bus. Motion passed to wait one week after the OpenLine comes out and then make decision about smaller bus.
  - *Conklin's Theatre Trip* – No report. Will check into coupon that was sent out in the Value Pak mailing.
  - *Homecoming* – Parade was a success. Could use more candy and need to remember the dog biscuits. A lot of fun by those who participated. Need more people involved.
  - *Holiday Party* – Theresa sent a letter to the Dobskis at McDonalds requesting any thing they may be able to provide. Pat will check into receiving plastic cups from a student organization. Council member are reminded to ask for freebies when they are out and opportunities arise.
- **Constituent Groups** – No Report.

### Human Resources

- *Wellness Fair* – November 12 from 10:00 a.m. – 3:00 p.m. in the BSC Ballroom.
- *New Classifications* – Report will be given at next Council meeting regarding new classifications implemented by the State Universities Civil Service System (SUCSS).

### Unfinished Business

- Social Security Numbers – Lin was to revise memo per last meeting’s discussion and send out.
- Motorcycle Parking – Parking Services has agreed to let tags be switched between motorcycles and a second vehicle at no additional fee beginning August 2003. Due to safety issues, they cannot allow parking in regular spaces. They will be reviewing lots for additional parking.
- Release Time – Lin is working with Christa and Julie on memo to address this concern.
- 2005 NCA Accreditation appointment – The Council had three volunteers. Vicki Bryan will be representative to this committee. Julie Caplinger and Marcia Strum will be considered for subcommittees when they are formed.
- Consensual Relations Policy – Forward comments (objections, suggestions, additions, etc.) to Martha Burk within the next month so they can be submitted.
- Council of Councils Meeting – Martha attended the October 11 meeting in Chicago. The meeting is worthwhile and more council members are encouraged to attend. Martha distributed her report to the Council. Topics discussed were:
  - The Systems Office reactivating the Human Resources Director’s Committee that was disbanded 12 years ago. The office is also starting a quarterly newsletter.
  - Pilot program being launched to deal with the AP/Civil Service job controversy-Certain jobs will be hired in a different fashion with basis for getting an interview based on the resume. It will be graded using a standard instrument and a degree will be required.
  - SURS statistics-33,000 retirees are now receiving payment; 80,000 are contributing to SURS; 30,000-40,000 have funds in the system and are not yet drawing them out.

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- 30 and out law is now permanent. To get an idea of what your annuity would be, go to the SURS website <http://www.surs.com> and click on the member access button. You then request a password that is mailed to your home within days. Once you have the password, you enter a few simple facts into the estimator and it gives you the monthly annuity you could expect for the number of years of service, your age, etc. It is very easy to use. Any money you pay into the retirement system beyond the 80% (the actual amount is based on actuarial tables) will be returned to you as a lump sum or as an additional annuity. There are 13 public retirement systems in Illinois (most states have only one). If you work in more than one, you can retire from whichever results in the highest annuity.
- Health insurance for retirees-the state pay 5% of the health premium for each year of service, so 20 years of service gets you free health, dental, and vision insurance. You can choose from the same options (state plan, HMO's, etc.) as before retirement.
- Social Security-Before 1986, people in SURS did not pay into Social Security or Medicare. Anyone hired in 1986 or later does pay Medicare tax. None of us pay into Social Security credit.
- Incorporation of a formal organization at the state level-Many of the past presidents of the separate Councils and the President of the Council of Councils feel having an independent and separate organization that is not tied to any university will lessen the pressure on individuals involved at the state level. The group would work closely with the Council of Councils and would not supplant it. A major function of this body would be to lobby the state legislature on behalf of Civil Service. They are also proposing a national organization of Civil Service staff. The state Councils of Michigan, Ohio, Missouri, and Wisconsin have been contacted and are interested. The Presidents (Chairs) of the Councils will receive additional information about these proposals.

### **New Business**

- New Parking Concern – A constituent asked that we look into handicapped parking policies for employees, specific to paying the additional special event parking rate when they have a State of Illinois handicapped permit and University parking permit. Discussed medical permits, parking at meters, and assessment of lots for need of handicapped spaces. A second issue was brought up about second shift employees needing to pay special event parking fees when they are working. Terry will address these concerns with the Parking Committee and report back.
- Absences – As we have had a few members with 3 or 4 absences we wanted to bring to all members' attention the rule as set forth in the Council's constitution regarding absences. The rule was set to ensure adequate representation for all constituents. Reaching the maximum does not automatically remove you from the Council, as the Council will take extenuating circumstances into account. A draft of a memo was distributed that will be sent to a council member who has 4 absences and was accepted by Council.

### **Guests**

- Steve Bragg – November 19, 2002 will discuss the combined head of Human Resources and Academic Personnel
- Vic Boschini – January 21, 2003 will discuss how we can help him. We will provide him with a list of questions we have in advance of this meeting.

The meeting adjourned at 12:59 p.m. (Christa, Vicki)

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The next regular Civil Service Council meeting will be held Tuesday, November 5, at Noon, in the Bone Student Center Spotlight Room.