

**Civil Service Council (CSC) Meeting**  
**May 7, 2002**

Present: Terry Brown, Vicki Bryan, Martha Burk, Barb Dallinger, Lin Hinds, Chris Jackson, Christa Lawhun, Andy Monninger, John Moss, Pat Schnitker, Bob Sipes, Keith Smith, Elaine Thoennes, Ron Thompson, Jack Wylie, Tammy Carlson, Marcia Strum, David Turner

Guest: Karen Stephens

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Christa Lawhun opened the meeting at 12:00 p.m.

Approved Minutes for 04-02-02 and 04-16-02 (Ron, Vicki).

**Child Care Implementation Team** – Karen Stephens, Director of Child Care Center, attended to discuss the Child Care Implementation Team, a part of Educating Illinois. Karen stated the faculty and staff need to speak up – tell your deans, chairs, etc. that child care on campus is important. The committee has been working for two years on plans and recommendations. The plan is in 3 phases with Phase 1 and Phase 2 each at a cost of \$300,000. A stand-alone child care center would be \$5 million. There are lots of licensing, health codes, and accreditation requirements for a child care center. These requirements do not make it feasible to place a center in various campus buildings. The funding to add a classroom this summer fell through, however they will be expanding 20 slots in January 2003 for children of faculty/staff that are 2 years and older. The Child Care Center wants to serve the whole campus. Child Care is a Quality of Life issue – work and family balance. Child Care can be recruitment and retention tool for young staff.

Minimum potential need for Illinois State University is for 150 children. After Phase 1 is completed they can more accurately see what need is. Current facility has 40 children 2-5 years old. A needs assessment was completed on campus and space for a minimum of 150 children is needed.

The Child Care Center is student fee funded. Center is not self-supporting. The University provides space in kind with facilities and utilities to keep cost down to user. User fees will be required due to State requirements – it is not a benefit. The Center cooperates with Department of Human Resources for low-income subsidiaries. Family of Consumer Science uses the Center as a lab site and they add \$30,000 to the budget. The center could get other academic departments involved such as nursing or social work. Current child care center rates for students are \$115/week full-time or \$95/week part-time with subsidiaries. The true cost is \$210/week. The faculty/staff rate, if they are taking classes and there are openings, is \$165/week.

Most all other state universities have child care for students, and only three do not have for faculty/staff. SIU offers child care to students, faculty/staff, and community. Center needs to have good staff to student ratio so it is not a warehouse. Corporations such as Kodak are being looked at to see how they operate child care centers. Child care centers show commitment to working parents. A center for 150-200 children is optimal with average of 100 in community centers. Center should balance good child care and break even. University could look at home care within a 1-mile radius. Provide choices – some may not use, cost, location, quality, male/female staff, faculty may not use due to student staff. It is important to remember the Building is for kids not parents.

For more information look on the Educating Illinois Report Card link from the University home page or contact Jan Shane, Chair of the Child Care Implementation Team, at 438-5745 or [jshane@ilstu.edu](mailto:jshane@ilstu.edu).

## **Reports**

### **Activities –**

- Civil Service Lunch on the Milner Plaza-May 17 – We have 60 tickets purchased. Christa will send out a reminder by e-mail. The reservation form is on the Civil Service Council website. The deadline has been extended until Wednesday, May 15, at which time your reservation and money must be received.
- Raffle Tickets – Tickets are available for purchase from Council members. All tickets need to be turned in at the beginning of the next council meeting to be included in the drawing.
- Shakespeare – Will not work for this summer as they require reservation and a 50% deposit in one month. We will pursue again for next summer and look into obtaining an early reservation to give us time to advertise.

**Treasurer's** – Motion to approve reimbursement to Christa for purchase of picture frame presented to Barb Scott was approved (Pat, Vicki). Approval of report was deferred until next meeting.

**Employee Advisory Committee (EAC)** – Next meeting will be July 18 and 19 at Northern Illinois University. We will schedule time at first August meeting of Civil Service Council for Dave's update.

- “30 and out” – Senate Bill 1840 for a permanent “30 and out” will meet with the House where it will probably be amended to require information on minority hires in investment firms. SURS already meets this requirement. Governor Ryan promises to sign. It is expected to be signed into law by the middle of May.
- Dennis Smith sat in for the Director.
- A.G. Monaco from SIU-Edwardsville suggested holding a joint session of EAC, AAC and DER; which was viewed favorably.
- Distributed two handouts regarding Senate Bill 1859 allowing employees to drop the State Insurance.
- Move to cut Amtrak service to Macomb is a big concern at WIU. If you want more information contact Dave.
- Move to eliminate minimum age of 50 to draw survivor's benefit. If you want to help on this topic contact Dave for the name of woman heading it up.
- SURS March 2002 year-to-date interest is down 1%. This is doing well in comparison to other plans. They will pay 10% in August 2002 and projected 9% in August 2003.
- Merit Board meeting - Mr. Ingerski is retiring at the end of May after 31 years of service. With his prior service in the federal sector he retires with 67 years of Civil Service. The new director will be Tom Morelock who is currently an Assistant Director in Human Resources at NIU. Mr. Morelock will begin in June.
- One dismissal from SIU was reviewed and resulted in a reinstatement.
- Distributed handouts on Senate Bill 1990 and Senate Bill 1929 regarding tuition waivers.

#### **Human Resources –**

- Open House – will be held at Human Resources May 22, 23, and 24. Flyers have been distributed. Sue Locke did an excellent job of obtaining door prizes.
- Benefits Choice – May 1-31. Flyers have been distributed. Benefits Choice Fair will be May 9 in Old Main Room. Human Resources flyer only provides the highlights - get complete information about changes at Benefits Fair.

#### **Unfinished Business**

- Scholarship Update – We have received one application.
- Constitution and By-Laws Update– Won't have answer on constitution until the election ballots are received and tallied. The By-Laws should be ready for the Council to vote on in June.
- Election Status – Ballots were distributed last week. The Council thanked Vicki for all her work on gathering information about the Council Groups and streamlining the election process.
- Social Security Numbers – No discussion.

#### **New Business**

- OpenLine Editor – We have received one application and will post position again in next OpenLine.

#### **Reminders**

- May 10 – Board of Trustees Meeting
- May 17 – Lunch on the Plaza
- May 21 – Guest David Hall, Payroll – Civil Service Meeting in SSB 375
- May 21 – Raffle Drawing

The meeting adjourned at 1:07 p.m.

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The next regular Civil Service Council meeting will be held Tuesday, May 21st, at Noon, in the Student Services Building, Room 375. SPECIAL GUEST: David Hall of the Payroll Office will be present to discuss bi-weekly payroll and direct deposit.