

**Civil Service Council (CSC) Meeting  
April 2, 2002**

Present: Terry Brown, Vicki Bryan, Martha Burk, Barb Dallinger, Lin Hinds, Chris Jackson, Christa Lawhun, John Moss, Pat Schnitker, Keith Smith, Elaine Thoennes, Jack Wylie, Tammy Carlson, Marcia Strum, David Turner

Excused: Andy Monninger, Bob Sipes

Absent: Ron Thompson

Guest: Barb Scott

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Christa Lawhun opened the meeting at 12:01 p.m.

Approval of Minutes for 03-19-02 were tabled until next meeting.

Barb Scott attended to let us know that she was resigning her position as Editor of the OpenLine. She stated that after she met with us information was still either late or nonexistent. She was not happy with the way changes were handled. We presented Barb with a framed letter from the Council expressing our thanks for her years of service.

OpenLine - Lin will do next issue and include the letter to Barb from the Council. The Council discussed how to proceed with finding a permanent replacement. We will put information about applying in the OpenLine. Discussed utilizing Journalism students to write articles. Need non-time sensitive information to keep on file to use for filler. Can include information about University Club and AP information if space allows as part of shared governance. Bottom line is to submit information on time to be published. Submit all information to Lin.

**Reports**

**Activities –**

- Woodfield Shopping Trip-April 6 – Full bus. Two \$20 gift certificates, planetarium admission, BBC passes plus more for a total of 6 prizes to be given away. No coupon packet will be given for ride, someone from Woodfield will board the bus upon arrival at 10:00am and welcome us. Trip Packet was given to Christa with list of trip participants and info sheet. Each participant was sent an information sheet. All money should be given to Martha. She will hold until after the trip in case there are any cancellations. Need videos to show on the bus trip.
- Conklin's Barn II Dinner Theatre, Goodfield, Illinois-May 4-The Foreigner. Only two people signed up. Chris did not submit information to OpenLine as she didn't know she was supposed to. Need minimum of 20 to go. Council cancelled this trip but will try again and do better with publicity.
- Civil Service Lunch on the Milner Plaza-May 17 – Marge Casey will help with the lunch. Lunch price will be \$5 and any profit will benefit the scholarship fund. Due to confusion on raffle tickets and lunch/raffle tickets it was decided to sell lunch only tickets for \$5 and keep raffle tickets separate.
- Scholarship Raffle – Raffle tickets will sell for \$1 each or 6 for \$5. All Civil Service Council members will sell tickets and Keith will compile master list. Need to be able to track tickets sold and dollars collected. Raffle tickets will be tear off with name on half. We will sell at the Awards ceremony, by council members and at the lunch. The drawing will be at the May 21 Civil Service Council meeting.

**Human Resources –**

- Civil Service System Audit – Copies were distributed. It was a good report. Read and be ready to discuss at next meeting.
- Esprit de Corps – The Council reviewed the names submitted to receive the Esprit de Corps award and approved a recipient. Since this award is given as a surprise, the name will be withheld until the Awards Ceremony.

**Unfinished Business**

- Scholarship Update – Information was mailed to Larry Morland. He will present to Dr. Goldfarb and his wife and give us a response.
- Constitution Revisions – Committee met last night. By-laws only require Council approval. Vote at May 21 meeting. Will proceed with by-laws changes regardless of constitution. All Civil Service Council members were reminded to vote. The draft copy will be reviewed for grammatical errors.
- Election Status – Still have 33 nominations. Need nominations for groups I, III, and V. Election Committee will contact each nomination to confirm. If not two nominations in a group the Election Committee will bring recommendation to the Council. Suggestions on By-laws get into the Subcommittee ASAP.
- Provost Search – Academic Senate approved a Civil Service staff member on the search committee. Some faculty members were very supportive while others were very against. Council members were encouraged to attend Academic Senate meetings at 7pm on Wednesdays in the BSC Ballroom.
- Goldfarb Recognition – There is no confirmation he will be attending the Award Ceremony. Lin will write up a resolution and send to the Civil Service Council members for review.

- *Employee Advisory Committee (EAC)*– Dave wanted to know if anyone would be attending the Systems Office Orientation on April 30. There will be a meeting next week in Edwardsville that conflicts with the Awards Ceremony. Lin and Elaine will work on letters about release time to attend EAC meetings. The Council will recognize Walter Ingerski’s retirement at the Award Ceremony. Mr. Ingerski will also be recognized at the Merit Board meeting in Urbana on April 24. At the last SURS meeting the “30 and out” bill passed House last year to do away with descending order for straight 30 and out, it did not pass Senate. Senate passed own version. Need to iron out differences. SURS supports. The process must completely be started over. Since it is an election year they won’t do anything. Early out costs University dollars to come up with accumulated benefits. Balance of sick leave and vacation on books is viewed by some as job security. Dave will get more info at next week’s meeting.

#### **New Business**

- AED Packets – Lin received 6 packets from Captain Keith Gehrend of the University Police supporting AED on campus. One member from each Group was given the packet. The packets should be routed among each group. The packets are informational only.
- Dear Abby Column – distributed a copy of a Dear Abby column regarding effects state retirement, SURS, has on Social Security benefits. Will investigate more and discuss later. Will also have addressed at EAC.

#### Reminders

- April 11 – AP/CS Employee Award Ceremony
- April 16 – Civil Service Council Meeting
- April 30 – Systems Office Orientation at Urbana
- May 10 – Board of Trustees Meeting

The meeting adjourned at 1:02 p.m.

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The next regular Civil Service Council meeting will be held Tuesday, April 16th, at Noon, in the Spotlight Room of the Bone Student Center.